

SCRUTINY INVESTIGATION SCOPING EXERCISE SUMMARY SHEET

PROPOSED TOPIC: Home & Agile Working	
PROPOSED TYPE OF SCRUTINY INVESTIGATION: Inquiry	
Proposed Terms of Reference	To examine how the experience of working remotely during the pandemic can inform future policy on autonomy at work, operating within a culture of care and trust.
Task & Finish Recommended.	Yes
Stakeholders	<p>All Members of the Council</p> <p>Cabinet Members</p> <p>Senior Management (Chief Executive, Corporate Directors, Directors, Chief officers, Operational Managers)</p> <p>Employees</p>
NUMBER OF MEETINGS REQUIRED	
Meeting 1 Committee 13 October 2020	<p>Internal Evidence</p> <p>Setting the context – Presentation from relevant Cabinet Member / Senior officers</p> <p>Cllr Weaver, Paul Orders, Chris Lee, Tracey Thomas, Donna Jones, Isabelle Bignall.</p>
Meeting 2 Early December 2020	<p>Briefing, agree way forward</p> <p>Receive overview of desk based literature research.</p> <p>Nicola Newton, Principal Scrutiny Officer</p> <p>Gladys Hingco, Principal Scrutiny Researcher</p>
Meeting 3 January 2021	<p>External Evidence</p> <p>Receive evidence from two external organisations expert at autonomous working</p>
Meeting 4	Receive final report of primary research evidence

Late February/early March 2021	Gladys Hingco, Principal Scrutiny Researcher
Meeting 5 March/April 2021	Sum Up Meeting – consideration of all information received during the Inquiry and agree way forward for draft report/recommendations Consideration of draft report/recommendations

<p>PROPOSED REPORTING ARRANGEMENTS</p> <ul style="list-style-type: none">• Investigation to be undertaken between October and March 2021• Report to be considered by the Scrutiny Committee – April 2021• Report from Scrutiny to Cabinet - April 2021
<p style="text-align: center;">Potential Outputs/Outcomes from this investigation</p> <p>To produce a report that:</p> <p>Uses the evidence gathered to make recommendations to the Cabinet to inform future policy on autonomy at work within a culture of care and trust.</p>